



## Your Occupational Health Appointment

### STEP ONE

Your employer is referring you to an independent occupational health company for a consultation. The purpose of this consultation is to produce an impartial advisory report which both you and your employer will be able to read.

To confirm your participation in this process you must provide written consent. Your consent covers your participation in the whole process from start to finish including:

- Making yourself available for an appointment;
- Confirming an appointment date, time and location with the occupational health provider;
- Attending the appointment on time;
- A written report being produced which will be available to both you and your employer.

Employee Signature:

Date:

Mobile number:

Email address:

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### STEP TWO

After the consultation the occupational health expert will produce an impartial advisory report. This report will refer to the content of the consultation, so far as is relevant to the matters instructed upon. You may read the report before it is sent to your employer if you wish, or this can be sent to your employer on completion and they can then share it with you.

**Please circle one of the options below:**

1. Send the report directly to my employer on completion and they will share it with me;

or

2. I wish to see a copy of the report before it is sent to my employer. I understand that I am only able to comment on the factual accuracy of the report and not the expert's opinion. I understand that I have 48 hours to email comments after the report is emailed to me. Please use the following email address:

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